**Carlotta East Scholarship Fund** — updated 2019

**Information**

The Carlotta East Scholarship Fund was established to assist Episcopal women who need aid to complete their education, upgrade skills before returning to the workforce, or complete religious training.

The fund, established in 1945 with a bequest of $7,874.88, is invested with the Trustees of the Diocese of Ohio. In June 1988, the invested amount was increased by $5,000 when the Diocesan Episcopal Church Women (ECW) Board voted to transfer this amount from the Carlotta East liquid assets to the principal of the Carlotta East Scholarship Fund. The income from this investment is used to grant scholarship aid to Episcopal women. The usual grant for scholarship aid is approximately $1,000. Exceptions in amounts granted may be made by the Carlotta East Scholarship Committee.

If additional donations are received for Carlotta East Scholarships, that amount is added to the amount available for distribution to candidates.

**Guidelines**

1. The maximum amount to be expended in one year shall not exceed the interest and dividends from the Carlotta East Fund plus the donations received for Carlotta East Scholarships.

2. The usual grant for scholarship aid is approximately $1,000. Exceptions in amounts granted may be made by the Carlotta East Scholarship Committee.

3. Written references will be required from the applicant’s rector and from two other persons who are familiar with the applicant’s need and qualifications. In the event that there is no rector, the reference should come from the Senior Warden. **No application will be processed until all three references have been received.**

4. Deadline for applications and references is March 31 of each year.

5. A previous recipient is not eligible to request additional funds.

6. The applicant must be at least 21 years of age or have achieved junior standing in a college or university to apply.

7. Applications may be obtained from the Carlotta East Scholarship Chair of the Diocese of Ohio ECW or online at the Diocese of Ohio website:

   [https://dohio.org/offices/ministries/episcopal-church-women](https://dohio.org/offices/ministries/episcopal-church-women)

8. The Carlotta East Scholarship Committee reviews the grant applications and submits recommendations to the Diocese of Ohio ECW Board Meeting, which is held prior to the Diocese of Ohio ECW Annual Meeting, held in April or May. The Diocese of Ohio ECW Board reviews the grant applications and usually approves the recommendations from the Carlotta East Scholarship Committee.